

## Privacy Policy & Information in Accordance with the GDPR

The "Stiftung Haus der Demokratie und Menschenrechte" (House of Democracy and Human Rights Foundation), like every organization and company, is subject to the legal frameworks of the Federal Data Protection Act and the EU General Data Protection Regulation (GDPR). We take these obligations very seriously.

By using our website, you agree to the collection, processing, and use of data in accordance with the following description.

Our website can generally be visited without registration or the provision of personal data. However, if a data subject wishes to use special services offered by our foundation via our website, the processing of personal data may become necessary. If the processing of personal data is required and there is no legal basis for such processing, we generally obtain the consent of the data subject.

The processing of personal data, such as the name, address, email address, or telephone number of a data subject, is always carried out in compliance with the General Data Protection Regulation and in accordance with the country-specific data protection regulations applicable to the Stiftung Haus der Demokratie und Menschenrechte. Through this privacy policy, our foundation aims to inform the public about the nature, scope, and purpose of the personal data we collect, use, and process. Furthermore, this privacy policy clarifies the rights of data subjects. As the controller responsible for processing, the Stiftung Haus der Demokratie und Menschenrechte has implemented numerous technical and organizational measures to ensure the most complete protection possible of the personal data processed via this website. Nevertheless, internet-based data transmissions can inherently have security vulnerabilities, so absolute protection cannot be guaranteed. For this reason, every data subject is free to transmit personal data to us via alternative means, such as by telephone.

### Part 1: Definitions and Functions of the Website

#### 1. Definitions

The privacy policy of the Stiftung Haus der Demokratie und Menschenrechte is based on the terminology used by the European legislator in the adoption of the General Data Protection Regulation (GDPR). Our privacy policy is intended to be easily readable and understandable for the public. To ensure this, we would like to first explain the terminology used.

In this privacy policy, we use, among others, the following terms:

## **1.1 Personal Data**

Personal data refers to any information relating to an identified or identifiable natural person ("data subject"; see 1.2). An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier, or one or more factors specific to the physical, physiological, genetic, mental, economic, cultural, or social identity of that natural person.

## **1.2 Data Subject**

A data subject is any identified or identifiable natural person whose personal data is processed by the controller responsible for processing.

## **1.3 Processing**

Processing means any operation or set of operations performed on personal data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure, or destruction.

## **1.4 Restriction of Processing**

Restriction of processing means the marking of stored personal data with the aim of limiting their processing in the future.

## **1.5 Profiling**

Profiling means any form of automated processing of personal data consisting of the use of personal data to evaluate certain personal aspects relating to a natural person, in particular to analyze or predict aspects concerning that person's performance at work, economic situation, health, personal preferences, interests, reliability, behavior, location, or movements.

## **1.6 Pseudonymization**

Pseudonymization means the processing of personal data in such a manner that the personal data can no longer be attributed to a specific data subject without the use of additional information, provided that such additional information is kept separately and is subject to technical and organizational measures to ensure that the personal data are not attributed to an identified or identifiable natural person.

## **1.7 Controller or Data Controller**

The controller or data controller is the natural or legal person, public authority, agency, or other body which, alone or jointly with others, determines the purposes and means of the processing of personal data. Where the purposes and means of such processing are determined by Union or Member State law, the controller or the specific criteria for its nomination may be provided for by Union or Member State law.

## **1.8 Processor**

A processor is a natural or legal person, public authority, agency, or other body which processes personal data on behalf of the controller.

## **1.9 Recipient**

A recipient is a natural or legal person, public authority, agency, or another body to which personal data are disclosed, whether a third party or not. However, public authorities which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients.

## **1.10 Third Party**

A third party is a natural or legal person, public authority, agency, or body other than the data subject, controller, processor, and persons who, under the direct authority of the controller or processor, are authorized to process personal data.

## **1.11 Consent**

Consent means any freely given, specific, informed, and unambiguous indication of the data subject's wishes by which they, by a statement or by a clear affirmative action, signify agreement to the processing of personal data relating to them.

## **2. Name and Address of the Data Controller**

### **2.1 Controller**

For the purposes of the General Data Protection Regulation, other data protection laws applicable in Member States of the European Union, and other provisions related to data protection, the controller is:

Stiftung Haus der Demokratie und Menschenrechte

Represented by: Isa-Lorena Messer

Greifswalder Straße 4

10405 Berlin

Germany

## **3. Collection of General Data and Information**

The website of the Stiftung Haus der Demokratie und Menschenrechte or its provider collects a series of general data and information each time the website is accessed by a data subject or an automated system. This general data and information are stored in server log files. The following may be collected:

- (1) Browser types and versions used,
- (2) The operating system used by the accessing system,
- (3) The website from which an accessing system reaches our website (so-called referrers),
- (4) The sub-websites accessed via an accessing system on our website,
- (5) The date and time of access to the website,

- (6) An Internet Protocol (IP) address,
- (7) The Internet service provider of the accessing system,
- (8) Other similar data and information used for security purposes in the event of attacks on our IT systems.

When using this general data and information, the Stiftung Haus der Demokratie und Menschenrechte does not draw any conclusions about the data subject. This information is needed to:

- (1) Deliver the content of our website correctly,
- (2) Optimize the content of our website and its advertising,
- (3) Ensure the long-term functionality of our IT systems and the technology of our website,
- (4) Provide law enforcement authorities with the information necessary for prosecution in the event of a cyberattack.

This anonymously collected data and information is not evaluated by the Stiftung Haus der Demokratie und Menschenrechte.

#### **4. Cookies**

The websites of the Stiftung Haus der Demokratie und Menschenrechte do not use cookies.

#### **5. Subscription to Our Newsletter**

On the website of the Stiftung Haus der Demokratie und Menschenrechte, users are given the opportunity to subscribe to our foundation's newsletter. The personal data transmitted to the controller when subscribing to the newsletter are specified in the input form used for this purpose.

The Stiftung Haus der Demokratie und Menschenrechte informs its subscribers at regular intervals via the newsletter about the foundation's offerings.

The foundation's newsletter can only be received by the data subject if (1) the data subject has a valid email address and (2) the data subject registers for the newsletter. For legal reasons, a confirmation email is sent to the email address first entered by the data subject for the newsletter using the double opt-in procedure. This confirmation email serves to verify whether the owner of the email address, as the data subject, has authorized receipt of the newsletter.

The personal data collected during newsletter registration are used exclusively for sending our newsletter. Subscribers may also be notified by email if this is necessary for the operation of the newsletter service or for registration, such as in the event of changes to the newsletter offering or technical circumstances. The personal data collected as part of the newsletter service are not shared with third parties. The subscription to our newsletter can be canceled by the data subject at any time. The consent to the storage of personal data granted by the data subject for the newsletter can be revoked at any time. For the purpose of revoking consent, a corresponding link is included in every newsletter. Additionally, it is possible to unsubscribe from the newsletter at any time directly on the website of the controller or to notify the controller of this in another way.

## **6. Routine Erasure and Blocking of Personal Data**

The controller processes and stores personal data of the data subject only for the period necessary to achieve the purpose of storage or as required by the European legislator or other applicable laws or regulations. If the storage purpose no longer applies or if a storage period prescribed by the European legislator or another competent legislator expires, the personal data are routinely blocked or erased in accordance with legal requirements.

## **7. Rights of the Data Subject**

### **7.1 Right to Confirmation**

Every data subject has the right, granted by the European legislator, to obtain confirmation from the controller as to whether personal data concerning them are being processed.

To exercise this right of confirmation, the data subject may contact the controller (see 2.1) or an employee of the controller at any time.

## **7.2 Right to Access**

Every data subject affected by the processing of personal data has the right, granted by the European legislator, to obtain from the controller, at any time and free of charge, information about the personal data stored concerning them and a copy of this information.

## **7.3 Right to Erasure (Right to Be Forgotten)**

Every data subject affected by the processing of personal data has the right, granted by the European legislator, to request from the controller the immediate erasure of personal data concerning them.

## **7.4 Right to Withdraw Consent for Data Processing**

Every data subject affected by the processing of personal data has the right, granted by the European legislator, to withdraw consent to the processing of personal data at any time.

To exercise the right to withdraw consent, the data subject may contact the controller (see 2.1).

## **8. Automated Decision-Making or Profiling**

As a responsible foundation, we do not use automated decision-making or profiling.